

SMITHVILLE BOARD OF ALDERMEN REGULAR SESSION

May 6, 2025 7:00 p.m.
City Hall Council Chambers and Via Videoconference

1. Call to Order

Mayor Boley, present, called the meeting to order at 7:00 p.m. A quorum of the Board was present: Marv Atkins, Leeah Shipley, Kelly Kobylski, Dan Hartman, Melissa Wilson and Ron Russell.

Staff present: Cynthia Wagner, Gina Pate, Captain Roetman, Chuck Soules, Rick Welch, Jack Hendrix, Matt Denton and Brandi Schuerger.

2. Pledge of Allegiance lead by Mayor Boley

3. Proclamation

- Local Government Week



Figure 1 - Mayor Boley present the Local Government Week to Assistant City Administrator Gina Pate

- Public Service Recognition Week



Figure 2 - Mayor Boley presented the Public Service Recognition Week to the Smithville Police Officers

- Older Americans Month



Figure 3 - Mayor Boley presented the Older Americans Month to Senior Services Coordinator Amy Alexander

4. Consent Agenda

- **Minutes**

- April 15, 2025 Board of Aldermen Special Session Minutes
- April 15, 2025, Board of Aldermen Work Session Minutes
- April 15, 2025, Board of Aldermen Regular Session Minutes
- April 17, 2025 Board of Aldermen Retreat Minutes

- **Resolution 1464, Sports League Contract with Warrior Youth Football Club**

A Resolution authorizing and directing the Mayor to enter into an agreement with Smithville Warriors Youth Football Club for the use of City park land.

Alderman Atkins moved to approve the consent agenda. Alderman Hartman seconded the motion.

Alderman Atkins moved to approve the consent agenda. Alderman Hartman seconded the motion.

No discussion.

Ayes – 6, Noes – 0, motion carries. Mayor Boley declared the consent agenda approved.

REPORTS FROM OFFICERS AND STANDING COMMITTEES

5. Committee Reports

Alderman Shipley reported on the April 24, 2025 Parks and Recreation Committee meeting. They discussed the Public Facility Use Policy, and the Park Rules and Regulations review for the City Policy Manual.

6. City Administrator's Report

Cynthia highlighted items in the City Administrator's report. School Resource Officer Buchheit and Detective Knowles conducted a class on internet safety last week. The report includes details about that training. We value the effort they dedicated to this initiative. They plan to offer this class again in the fall to assist parents with online safety.

There were 300 vehicles that took part in the Household Hazardous Waste event in April. Photographs are included in the report.

The report includes an update on the Senior Center use. Cynthia thanked Senior Center Coordinator Amy Alexander for her contributions in enhancing and expanding senior programs there. We have indeed seen a rise in participation at the Senior Center.

Cynthia noted that the streets and park crews have collaborated, using some new equipment acquired for the street division to upgrade the Smith's Fork Park campground. They have made improvements to create primitive tent camping sites. We appreciate the street crew for their cooperation and efforts in establishing these new sites.

Lastly, our new Financial Analyst Madelynne Call, will start her role in the Finance Department next Monday. We are looking forward to having her join the city team.

ORDINANCES & RESOLUTIONS

7. Bill No. 3060-25, Conditional Use Permit, Transfer Station – 1st Reading

Alderman Atkins moved to approve Bill No. 3060-25, amending the zoning Ordinance of the City of Smithville, Missouri by and granting a conditional use permit to Northland Recycle & Transfer for a transfer station for municipal solid waste at 14820 North Industrial Drive. 1st reading by title only. Alderman Hartman seconded the motion.

Public comment:

David Fink, 9350 Highway E, Camden Point, owner of the Northland Recycle & Transfer spoke to the Board to address the issues that they had that are also regulated by the state. The state set the regulations for the air, water, and the overall facility. The state does onsite inspections regarding air quality, they monitor dust and odors. The state evaluates whether these issues could affect the community and if the facility is meeting the necessary water standards. He noted that when they clean their floors, the wastewater goes into drains leading to holding tanks, and the state checks the water quality from those tanks. Wastewater management ultimately transfers to Kansas City Wastewater if they need to pump them out. Additionally, they ensure that nothing that is disposed of inside the facility can leak outside. They maintain a floor protocol that prevents that, and for construction and demolition debris, they have drains that handle it without needing extensive cleaning. They sweep the floors daily but will be also installing a new drainage system at a cost of an additional thirty thousand dollars, whether they receive the MSW designation not. This system will direct any spills away from detention ponds or streets and directly into these holding tanks.

Mr. Fink explained that the state also examines the waste entering the facility and oversees how those operations are managed. The state conducts random inspections, spending half a day observing processes and ensuring that waste is properly handled during dumping. Their goal is to load the waste immediately while monitoring various types of materials, such as tires, ensuring they follow proper procedures. The state reviews their operational methods and safety measures, which include requirements like steel-toed boots and high-visibility clothing for our employees. The state also examines the land to determine if they are cleaning up all the trash within their fenced area and ensuring that the boundary outside is maintained. They also require having grass and managing erosion. Mr. Fink noted that they have a slat fence to block the area that matched the color of their building. He stated that the state also checks the noise level to ensure that it is not too loud. Mr. Fink explained that they had an inspection a couple of weeks ago and had no issues.

Board discussion.

Alderman Hartman thanked Alderman Wilson for sharing the information. He noted that it was helpful and there were many new insights she provided at the previous meeting. Alderman Hartman thanked Mr. Fink for his professionalism and noted that he gained a great deal of knowledge about his field. He appreciated the stories Mr. Fink shared about the businesses he collaborated with in the community, particularly in a heavily regulated industry and the context of being in an industrial park.

Upon roll call vote:

Alderman Russell - Aye, Alderman Hartman – Aye, Alderman Wilson – No,
Alderman Atkins - Aye, Alderman Kobylski - Aye, Alderman Shipley – Aye.

Ayes – 5, Noes – 1, motion carries. Mayor Boley declared Bill No. 3060-25 approved first reading.

**8. Bill No. 3061-25, FY2025 Budget Amendment No. 8 – Emergency Reading
Sponsored by Mayor Boley – 1st and 2nd Reading**

Alderman Atkins moved to approve Bill No. 3061-25, amending the FY2025 Operating Budget to add \$112,156 to the Combined Water and Wastewater and \$4,500 to the General Fund expenditure budgets. 1st reading by title only. Alderman Hartman seconded the motion.

No discussion.

Upon roll call vote:

Alderman Wilson - Aye, Alderman Shipley- Aye, Alderman Russell – Aye,
Alderman Hartman- Aye, Alderman Kobylski – Aye, Alderman Atkins - Aye.

Ayes – 6, Noes – 0, motion carries. Mayor Boley declared Bill No. 3061-25 approved first reading.

Alderman Atkins moved to approve Bill No. 3061-25, amending the FY2025 Operating Budget to add \$112,156 to the Combined Water and Wastewater and \$4,500 to the General Fund expenditure budgets. 2nd reading by title only. Alderman Hartman seconded the motion.

No discussion.

Upon roll call vote:

Alderman Atkins - Aye, Alderman Wilson - Aye, Alderman Kobylski – Aye,
Alderman Russell - Aye, Alderman Hartman – Aye, Alderman Shipley - Aye.

Ayes – 6, Noes – 0, motion carries. Mayor Boley declared Bill No. 3061-25 approved.

9. Bill No. 3062-25, Certifying the April 8, 2025 Election Results – 1st Reading

Alderman Atkins moved to approve Bill No. 3062-25, certifying the results of the April 8, 2025 Municipal Election held in the City of Smithville, Missouri. 1st reading by title only. Alderman Hartman seconded the motion.

No discussion.

Upon roll call vote:

Alderman Shipley - Aye, Alderman Atkins– Aye, Alderman Kobylski – Aye

Alderman Hartman - Aye, Alderman Wilson - Aye, Alderman Russell – Aye.

Ayes – 6, Noes – 0, motion carries. Mayor Boley declared Bill No. 3062-25 approved first reading.

10. Resolution 1465, Amending the City Administrator’s Employment Agreement

Alderman Atkins moved to approve Resolution 1465, authorizing and directing the Mayor to execute an updated employment agreement with Cynthia Wagner for the position of City Administrator. Alderman Hartman seconded the motion.

No discussion.

Ayes – 6, Noes – 0, motion carries. Mayor Boley declared Resolution 1465 approved.

11. Resolution 1466, Bid Award No. 25-11, Church Street and Mill Street Waterline

Alderman Atkins moved to approve Resolution 1466, awarding Bid No. 25-11 to Legacy Underground Construction for the Church Street and Mill Street watermain in the amount of \$106,656. Alderman Hartman seconded the motion.

No discussion.

Ayes – 6, Noes – 0, motion carries. Mayor Boley declared Resolution 1466 approved.

12. Resolution 1467, Bid Award No. 25-12 – Street Maintenance Program

Alderman Atkins moved to approve Resolution 1467, awarding Bid No. 25-12, Street Maintenance Program to Asphaltic Surfaces in the amount of \$224,596.25 and authorizing a force account in the amount of \$30,000. Alderman Hartman seconded the motion.

No discussion.

Ayes – 6, Noes – 0, motion carries. Mayor Boley declared Resolution 1467 approved.

13. Resolution 1468, Purchase of a New SCADA and PLC System

Alderman Atkins moved to approve Resolution 1468, authorizing the payment to R.W. Vaught for the purchase of a new SCADA (Supervisory Control and Data Acquisition) and PLC (public logic control) system at the water treatment plant in the amount of \$20,750. Alderman Hartman seconded the motion.

No discussion.

Ayes – 6, Noes – 0, motion carries. Mayor Boley declared Resolution 1468 approved.

14. Resolution 1469, Diamond Crest Splash Pad Parking Lot

Alderman Atkins moved to approve Resolution 1469, authorizing construction of the Diamond Crest splash pad parking lot in lieu of payment of park fees by the Clay Creek Meadow’s developer. Alderman Wilson seconded the motion.

No discussion.

Ayes – 5, Noes – 0, Abstained – 1, motion carries. Mayor Boley declared Resolution 1469 approved.

OTHER MATTERS BEFORE THE BOARD

15. Public Comment

None

16. Discussion of Lake Fest Event Use of Parking Lots and Road Closures

Parks and Recreation Director Matt Denton noted that the information in the packet offers a brief overview of how we arrived at this point. The Lake Fest committee contacted the City regarding an opportunity with Evan's Empire, which manages carnival rides and games for festivals and events. If you have attended the Platte County Fair nearby, you might recognize their work. Evan's Empire reached out to the Lake Fest Committee for an opportunity for them to come to Lake Fest in 2026. The reason Lake Fest committee contacted the City now is to ensure everything could be properly arranged and ready since Evan's Empire is a large operation. Their timeline requires a proposal for the location they are considering. The Lake Fest committee is here to discuss using the area directly behind City Hall, extending west to east, with a partial closure of West Meadow for an extended period. This could impact City operations, Senior Center activities, and some residents and businesses. Matt noted that staff is seeking direction from the Board, the committee needs to finalize a contract to move forward with scheduling. Staff also want to ensure this matter is discussed openly with the Board and the community to determine if this is the appropriate spot for the carnival.

Shawna Houghton, 113 Lakeland Drive, Lake Fest Committee, started by expressing her gratitude for allowing them the chance to speak. This initiative has been in the works for about four years. She has been collaborating with Evan's Empire to secure a slot. They are local. Ms. Peggy Evans owns the business and lives in Smithville. Ultimately, she decided to come back to her roots and serve her community. Shawna noted that she has had multiple discussions with Evan's, she also met with Captain Roetman and Matt on Monday to discuss logistics. They discussed the arrangements for what needs to be shifted and what is available, ensuring everything can still function smoothly for everyone, including the police parking back here. They reached a common understanding regarding that. Following this, they had the responsibility to connect with community members; another committee member and Shawna went door-to-door on Sunday. They gained permission from surrounding neighbors. They were open to collaborating without any issues and were quite adaptable. Shawna noted that she would touch base with them again in May of 2026. Additionally, she reached out to businesses on Bridge Street because there will possibly be a Ferris wheel located there if not in 2026 then in 2027.

Shawna also wants to extend her heartfelt thanks to Matt for going above and beyond to meet them on short notice and help them move forward. She explained that they need to finalize this contract as soon as possible. Evans prefer to have all their contracts signed for the year 2026 before heading out for 2025.

Shawna explained that they had coordinated with Captain Roetman regarding the police's parking situation to ensure they could access their vehicles promptly. She said that Mayor Boley suggested using the Senior Center, while Captain Roetman proposed that they might also consider parking on Mill Street. She suggested that city workers could use the Senior Center's parking for this particular occasion while they set things up.

Shawna explained that Evans arrives prepared and begin the setup process. On Sunday, they clean everything up and they assure them you would not even know they had been here.

She noted the reason they suggested this location behind City Hall was because semis need to come in to unload, and this area is more accommodating for large vehicle access. Evans also requires space for an RV to park. Shawna explained that they would not be occupying all of Meadow. During the setup week there would only be one barrier in place on Meadow. Additionally, during the event weekend they will have their logistics team available to shift the barriers as needed.

Shawna explained that this organization has a solid reputation and has been operating for three decades. They also want to bring in exact setup as they do at the Platte County Fair.

Matt noted that the Lake Fest committee has a power washing service and after each event they organize, if there is any residue on the streets like grease or paint, they arrange for a professional team to come by and ensure it is cleaned up.

Shawna noted that they would not be blocking any of the merchants downtown. She also noted that 2026 is also the World Cup and they want to try to take advantage of it to draw people for their event.

Alderman Hartman said that he is in favor of this, but suggested that they create door hangers to give residents notification a week or two before the event. He said he thought this event would be great for Smithville especially during the World Cup.

Mayor Boley noted that since Shawna had gotten involved with Lake Fest safety and security plans have been her top priority.

Shawna noted that she hoped for the City's support on this so they can get on Evan's Empires schedule every year. Their goal is to continue to grow the event.

17. New Business from the Floor

None

18. Adjournment to Executive Session pursuant to Section 610.021(1)RSMo.

Alderman Hartman moved to adjourn to Executive Session pursuant to Section 610.021(1)RSMo. Alderman Kobylski seconded the motion.

Upon roll call:

Alderman Hartman – Aye, Alderman Wilson – Aye, Alderman Russell – Aye,
Alderman Shipley – Aye, Alderman Kobylski – Aye, Alderman Atkins – Aye.

Ayes – 6, Noes – 0, motion carries. The Mayor declared the meeting adjourned to Executive Session at 7:41 p.m.


Linda Drummond, City Clerk


Damien Boley, Mayor